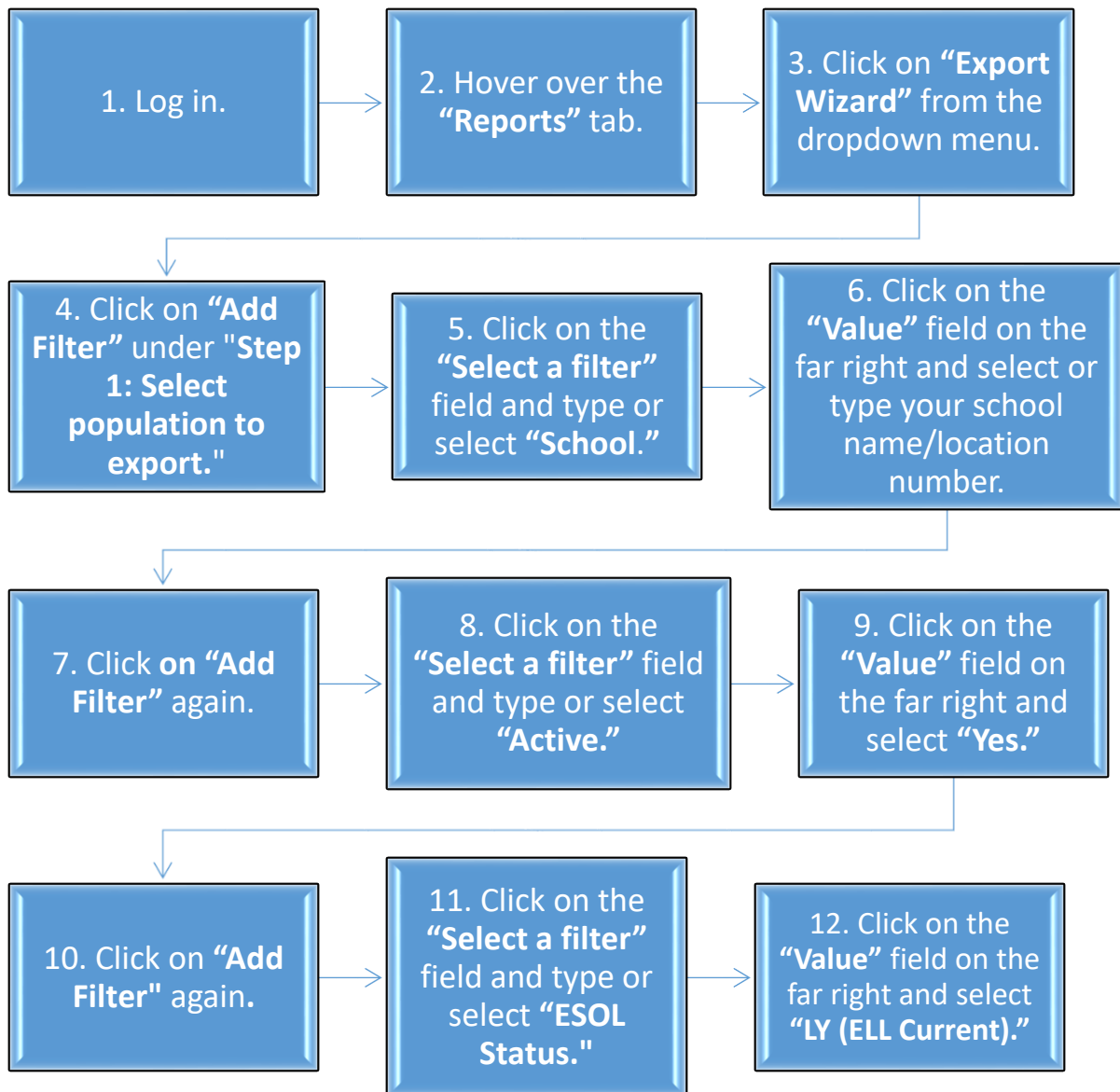


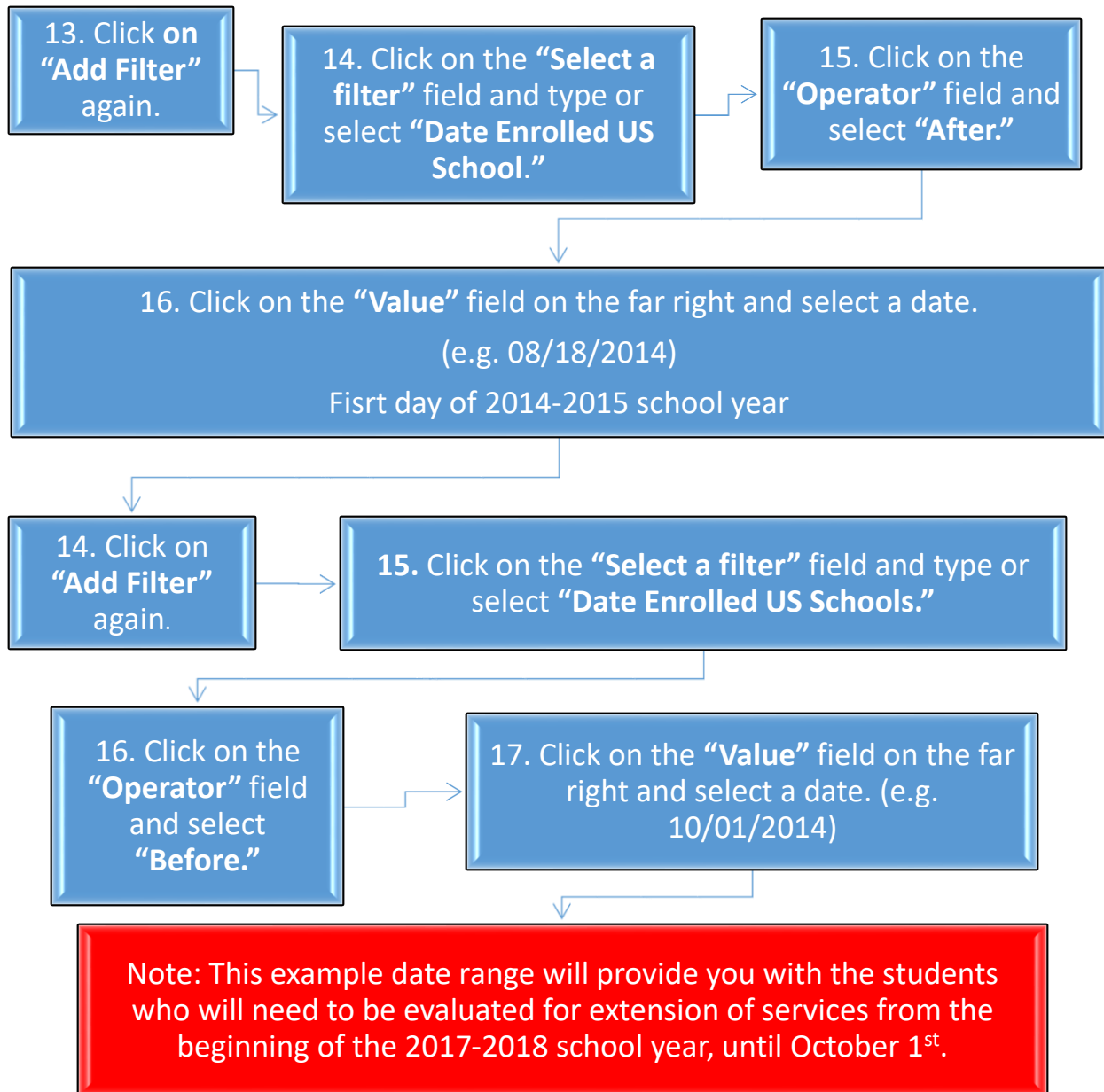
HOW TO USE THE EXPORT WIZARD TO GENERATE A LIST OF STUDENTS ACCORDING TO DEUSS



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HOW TO USE THE EXPORT WIZARD TO GENERATE A LIST OF STUDENTS ACCORDING TO DEUSS **CONTINUATION**



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ACCORDING TO DEUSS **CONTINUATION**

18. The "**Step 2: Select Export Fields**" will give you the opportunity to add or remove the fields you will have on the excel spreadsheet. Make adjustments as necessary, then click on "**Dates**" to select "**Date Enrolled US Schools.**"

19. Once you have customized your fields, scroll all the way down to click on "**Run Export Now.**"

20. When the export is completed, you will see it under "**Recent File Exports**" towards the bottom of the page. It will remain there for thirty days.

19. Click on the export title and the report will be downloaded to your computer. It will show in excel format. Print as needed.